

# Notice of change of directors, or in the name, residential address or postal address of directors

Section 88(1)(a), Companies Act 2006

If there is insufficient space on the form to supply the information required, attach a separate sheet containing the information set out in the prescribed format.

|                     |
|---------------------|
| <b>Company name</b> |
|---------------------|

|                       |
|-----------------------|
| <b>Company number</b> |
|-----------------------|

## Director(s) ceasing to hold office

Complete this section only if applicable.

|  |
|--|
| <b>Full legal name*:</b>                             |
| <b>Residential address and postal address:</b>       |
| <b>Date on which director ceased to hold office:</b> |

|  |
|--|
| <b>Full legal name*:</b>                             |
| <b>Residential address and postal address:</b>       |
| <b>Date on which director ceased to hold office:</b> |

|  |
|--|
| <b>Full legal name*:</b>                             |
| <b>Residential address and postal address:</b>       |
| <b>Date on which director ceased to hold office:</b> |

\*Please give first name(s) followed by surname in BLOCK letters.

## Appointment of new director(s)

Complete this section only if applicable. Please provide director's full legal name.

|  |
|--|
| <b>Full legal name*:</b>                       |
| <b>Residential address and postal address:</b> |
| <b>Date of appointment:</b>                    |

|  |
|--|
| <b>Full legal name*:</b>                       |
| <b>Residential address and postal address:</b> |
| <b>Date of appointment:</b>                    |

|  |
|--|
| <b>Full legal name*:</b>                       |
| <b>Residential address and postal address:</b> |
| <b>Date of appointment:</b>                    |

\*Please give first name(s) followed by surname in BLOCK letters.

In the case of the appointment of a new director, the consent and certificate of the new director must be attached to this form. Please use Form 2 for this purpose.

|                     |
|---------------------|
| <b>Company name</b> |
|---------------------|

|                       |
|-----------------------|
| <b>Company number</b> |
|-----------------------|

*Attach separate sheets for multiple entries.*

**Director(s) change of name**

Director's surname

|  |
|--|
|  |
|--|

Former surname \*

|  |
|--|
|  |
|--|

*\* Complete only if applicable*

First name(s)

|  |
|--|
|  |
|--|

Former first name(s) \*

|  |
|--|
|  |
|--|

*\* Complete only if applicable*

Date of change:

|     |       |      |
|-----|-------|------|
| Day | Month | Year |
|-----|-------|------|

**Director(s) change of residential address or postal address**

Residential address

|  |
|--|
|  |
|--|

Former residential address \*

|  |
|--|
|  |
|--|

*\* Complete only if applicable*

Date of change:

|     |       |      |
|-----|-------|------|
| Day | Month | Year |
|-----|-------|------|

Postal address

|  |
|--|
|  |
|--|

Former postal address \*

|  |
|--|
|  |
|--|

*\* Complete only if applicable*

Date of change:

|     |       |      |
|-----|-------|------|
| Day | Month | Year |
|-----|-------|------|

|                     |
|---------------------|
| <b>Company name</b> |
|---------------------|

|                       |
|-----------------------|
| <b>Company number</b> |
|-----------------------|

Set out below are the names and residential and postal addresses of every person who is a director of the company from the date of this notice.

| <b>Full legal name *</b> | <b>Residential address and postal address</b> |
|--------------------------|---|
|                          |   |

*\*Please give first name(s) followed by surname in BLOCK letters.*

Signature of director/  
authorised person

|             |
|-------------|
|             |
| Date: _____ |

Full legal name of director/  
authorised person

|  |
|--|
|  |
|--|

|  |  |                          |                   |                              |
|--|--|--------------------------|-------------------|------------------------------|
| <p><b>Completed by:</b></p> <p><b>Address:</b></p> | <table border="1"> <tr> <td style="width: 100%;"><b>Email (optional):</b></td> </tr> <tr> <td><b>Telephone:</b></td> </tr> <tr> <td><b>Facsimile (optional):</b></td> </tr> </table> | <b>Email (optional):</b> | <b>Telephone:</b> | <b>Facsimile (optional):</b> |
| <b>Email (optional):</b>                           |  |                          |                   |                              |
| <b>Telephone:</b>                                  |  |                          |                   |                              |
| <b>Facsimile (optional):</b>                       |  |                          |                   |                              |